



Union County Educational Services Commission

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February 8, 2021

Dear UCESC Community:

This letter is to inform you that an individual affiliated with the UCESC Administrative Offices was identified as having a laboratory-confirmed case of COVID-19.

We are coordinating closely with health officials in the Westfield Regional Health Office and following CDC, State, and local guidance to assure the safety of our learning community.

The individual who tested positive has not been to our building since January 29, 2021. Contact tracing was completed and it was determined that no additional precautionary measures nor close contact notifications are required at this time.

Cleaning and disinfection of the Administrative Offices will be completed in accordance with the protocols outlined in our District Restart and Recovery Plan. You can access a copy of the plan on the Commission homepage at www.ucesc.org.

It remains noteworthy that there are no known instances of COVID-19 transmission between students nor staff since September, 2021. This is largely attributed to our collective vigilance and adherence to health and safety protocols. However, I appreciate the level of concern regarding COVID-19 and assure you that we will continue to monitor this situation closely and notify you of any relevant updates.

In the meantime, we encourage staff members to continue following the promoted safeguards of the Centers for Disease Control & Prevention, such as:

- Staying home when you are sick;
- Washing hands often with soap for at least 20 seconds;
- Covering coughs and sneezes and properly disposing of tissues;
- Limiting close contact with people who are sick and not sharing food, drinks and utensils;
- Practicing social distancing;
- Wearing a face covering while in school; and
- Continuing to monitor your health for symptoms of illness.

As always, we appreciate your flexibility and cooperation. You can assist us by remaining vigilant but sensible in your approach to dealing with this incident.

Should you have any questions, please feel free to contact my office at any time.

Thank you for your continued support.

Sincerely,

Michael J. Kowalski

Michael J. Kowalski
Acting Superintendent

HELPFUL RESOURCES

a. NJDOH COVID-19 Information for Communities and the General Public:

https://www.nj.gov/health/cd/topics/covid2019_community.shtml

b. Get the Facts about Coronavirus:

<https://www.cdc.gov/coronavirus/2019-ncov/index.html>

c. Symptoms of COVID-19:

<https://www.cdc.gov/coronavirus/2019-ncov/symptomstesting/symptoms.html>

d. Testing:

<https://covid19.nj.gov/pages/testing>

e. How to Protect Yourself:

<https://www.cdc.gov/coronavirus/2019-ncov/prevent-gettingsick/prevention.html>

f. What to Do if You Are Sick:

<https://www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/stepswhen-sick.html>