



**Union County Educational Services Commission**

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April 25, 2021

Dear Parents, Family Members and Staff:

This letter is to inform you that we received notification earlier today that an individual at Crossroads School was recently identified as having a laboratory-confirmed case of COVID-19.

We are coordinating closely with public health officials in the Westfield Regional Health Office and following CDC, State, and local guidance to assure the health and safety of our learning community.

Cleaning and disinfection of Crossroads School in accordance with protocols outlined in our District Restart and Recovery Plan. You can access a copy of the plan at [www.ucesc.org](http://www.ucesc.org).

Contact tracing was completed and students and staff identified as having been in close contact (Within 6 feet for 15 cumulative minutes or more) with the individual who tested positive have been notified of appropriate follow-up recommendations. As no additional actions were deemed necessary, Crossroads School will resume in person instruction at 8:30 a.m. on Monday, April 26, 2021.

While we appreciate your level of concern regarding COVID-19, I remind you that privacy laws limit the information that I am able to share about each incident. However, I assure you that we will monitor this situation closely and notify you immediately of any relevant updates.

I also encourage students, parents and staff members to continue following promoted safeguards of the Centers for Disease Control & Prevention, such as:

- Staying home when you are sick;
- Washing hands often with soap for at least 20 seconds;
- Covering coughs and sneezes and properly disposing of tissues;
- Limiting close contact with people who are sick and not sharing food, drinks and utensils;
- Practicing social distancing (staying at least 6 feet apart);
- Wearing a face covering while outside your home; and
- Continuing to monitor your health for symptoms of illness.

As always, we appreciate the flexibility and cooperation of students, parents, and faculty members. You can assist us by remaining vigilant but sensible in your approach to dealing with this concern.

Please feel free to contact Reed Leibfried, Principal of Crossroads School, at (908) 232-6655 or [rleibfried@ucesc.org](mailto:rleibfried@ucesc.org) if you have any questions or concerns.

Thank you for your continued support.

Sincerely,

*Michael J. Kowalski*

Michael J. Kowalski  
Acting Superintendent

## **HELPFUL RESOURCES**

a. NJDOH COVID-19 Information for Communities and the General Public:

[https://www.nj.gov/health/cd/topics/covid2019\\_community.shtml](https://www.nj.gov/health/cd/topics/covid2019_community.shtml)

b. Get the Facts about Coronavirus:

<https://www.cdc.gov/coronavirus/2019-ncov/index.html>

c. Symptoms of COVID-19:

<https://www.cdc.gov/coronavirus/2019-ncov/symptomstesting/symptoms.html>

d. Testing:

<https://covid19.nj.gov/pages/testing>

e. How to Protect Yourself:

<https://www.cdc.gov/coronavirus/2019-ncov/prevent-gettingsick/prevention.html>

f. What to Do if You Are Sick:

<https://www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/stepswhen-sick.html>