



Building Partnerships for Tomorrow

45 Cardinal Drive
Westfield New Jersey 07090
Phone: 908-233-9317
Fax: 908-233-7432
Transportation Fax: 908-518-1669

March 19, 2021

Michael J. Kowalski
Acting Superintendent
mkowalski@ucesc.org

Eric Larson
Business Administrator/
Board Secretary
elarson@ucesc.org

Lorraine Vitiello
Transportation Coordinator
lvitiello@ucesc.org

Dear Parents, Family Members, and Staff:

This letter serves to update you on the status of the COVID-19 notification distributed last evening for Crossroads School and the Work Readiness Academy.

Contact tracing activities have been completed. Staff determined to have been in close contact with the individual who tested positive were notified of appropriate follow-up recommendations. It is important to note that no students at Crossroads School nor the Work Readiness Academy were identified as close contacts or required to self-quarantine related to this incident.

Cleaning and sanitization of exposed areas have been completed in accordance with the protocols outlined in our District Restart and Recovery Plan. You can view a copy at: www.ucesc.org. I thank our custodians for their ongoing commitment to ensuring clean and safe learning environments.

After reviewing available information, the Director of the Westfield Regional Health Department determined the incident poses minimal risk of COVID-19 transmission to our students and staff. Based on this advisement, I recommend that Crossroads School and the Work Readiness Academy both resume traditional instruction as regularly scheduled on Monday, March 22, 2021.

I recognize the concerns that arise from COVID-19 notifications. While I understand the desire to obtain specific details, I remind you of our legal obligation to uphold the confidentiality and privacy rights of the individuals who were directly involved in each incident.

I assure you that we will continue to monitor this situation closely. We will seek guidance of our health officials and follow CDC, state, and local recommendations to assure the safety of our community.

If you have any questions, please contact the Principal of Crossroads School, Reed Leibfried, at rleibfried@ucesc.org or 908-232-6655 x 2002 or the Director of the Work Readiness Academy, Josh Bornstein at jbornstein@ucesc.org or 908-233-9317 x 1026.

Thank you for your continued support. Have an enjoyable weekend.

Sincerely,



Michael J. Kowalski
Acting Superintendent